To the Class of 2018 Graduates, their Families, and Friends:

Congratulations! Your hard work has paid off, and this graduating class now joins the more than 250,000 alumni who continue to proudly proclaim themselves Knights. You’ve made a great investment in your future, and now it’s time to recognize your accomplishments!

Commencement marks the completion of your degree, but the word also means “beginning.” It’s the start of new opportunities and challenges, and also new rewards. I hope the knowledge and experience gained at UCF has prepared you for a meaningful future where you can make a difference.

This guide was designed to answer questions you might have about commencement and help you and your family make the most out of this milestone. It’s a day for celebration — enjoy it!

I look forward to seeing you on the graduation stage!

Best,

DALE WHITTAKER
PRESIDENT
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COUNTDOWN TO COMMENCEMENT

Sept. 17 - Oct. 26
Candidates can order their cap and gown online at herffjones.com/college/ucf. Commencement tickets are included in the rental package. Distribution will be from 9 a.m. - 6 p.m. Note: renting a cap and gown does not make a graduate eligible to obtain commencement tickets.

Aug. 10*
Aug. 31**
Deadline to file Intent to Graduate form. To complete the form, log onto my.ucf.edu and follow this navigation: Student Self Service > Student Center > other academics (drop down menu) > Intent to Graduate: Apply. Graduates should notify the Registrar’s Office immediately of any changes in graduation plans at 407.823.3100 or in person at Millican Hall, Room 161.

Oct. 26
Deadline for ordering rental regalia and nursing pins online at herffjones.com/college/ucf.

Dec. 3-6
Regional area campus candidates pick up tickets, reader cards, and official caps and gowns at designated area campus bookstores (Cocoa, Daytona Beach, Palm Bay, and Rosen only).

Dec. 3-7
Candidates can enter the extra ticket lottery online. Log onto my.ucf.edu and follow this navigation: Student Self Service > Student Center > My Academics (drop down menu) “Other academic...,” choose “Commencement Ticket Lottery” and click on the >> button. Follow the instructions to apply for up to 5 extra commencement tickets. Extra tickets are not guaranteed.

Dec. 3-7
Orlando campus candidates who ordered their official caps and gowns on or before the Oct. 26 deadline may pick up tickets, reader cards, and official caps and gowns at the UCF FAIRWINDS Alumni Center across from the CFE Arena. Distribution will be from 9 a.m. - 6 p.m.

Dec. 5-7
Orlando campus candidates who did not pre-order their official caps and gowns may pick up tickets, reader cards, and official caps and gowns at the UCF FAIRWINDS Alumni Center across from the CFE Arena.

Dec. 11
Lottery results will be e-mailed to graduates’ Knights e-mail addresses after 6:00 p.m. Extra tickets are not guaranteed.

Dec. 12-13
Winners of the extra ticket lottery can pick up their tickets at the Barnes & Noble at UCF near the CFE Arena during store hours.

Dec. 14-15
Deadline for ALL rental regalia returns. All rental regalia, specifically gowns, hoods, and tams, must be returned immediately following your commencement ceremony at the Barnes & Noble at UCF near the CFE Arena. Bachelor’s and master’s graduates are allowed to keep the cap and tassel only.

Credit cards will be charged full price for any regalia not returned by 5:00 p.m. on Dec. 15 ($400 for bachelor’s, $800 for masters, and $1,350 for doctoral regalia). Refunds are possible with the exception of a late fee ($40 for bachelor’s, $60 for masters, and $80 for doctoral) if regalia is returned in original condition after credit cards have been charged.

*undergraduate students
**graduate students
COMMENCEMENT SCHEDULE OF EVENTS

A ticket is required for each guest entering the CFE Arena including children and infants. Each graduate will receive 5 tickets but can apply for extra, although not guaranteed.

Commencement information may be found on the UCF Mobile app, in a special section that will appear during the week of Commencement. Click here to download the MyUCF app

CEREMONY BY COLLEGE:

FRIDAY, DECEMBER 14

9:00 a.m.  College of Business Administration
          College of Engineering and Computer Science
          College of Optics and Photonics

2:30 p.m.  College of Graduate Studies
          College of Sciences

SATURDAY, DECEMBER 15

9:00 a.m.  College of Community Innovation and Education
          College of Health Professions and Sciences

2:30 p.m.  College of Arts and Humanities
          College of Medicine
          College of Nursing
          College of Undergraduate Studies
          Rosen College of Hospitality Management

CEREMONY TIMELINE:

7:00 a.m.  CFE Arena box office opens
7:30 a.m.  Graduates arrive at CFE Arena and doors open for guests and graduates
8:00 a.m.  Graduates begin lining up
8:40 a.m.  Graduate processional begins
9:00 a.m.  Commencement ceremony begins
11:00 a.m. Ceremony ends (approximately)

12:30 p.m. CFE Arena box office opens
1:00 p.m.  Graduates arrive at CFE Arena and doors open for guests and graduates
1:30 p.m.  Graduates begin lining up
2:10 p.m.  Graduate processional begins
2:30 p.m.  Commencement ceremony begins
4:30 p.m.  Ceremony ends (approximately)
CEREMONY VIEWING OPTIONS

SIMULCAST VIEWING INFORMATION: Guests who do not have tickets are able to watch the live ceremony in the FAIRWINDS Alumni Center and the Student Union. The Alumni Center will open at 8:00 a.m. on Friday, Dec. 14 and Saturday, Dec. 15 and seating is available on a first-come, first-served basis. The Student Union will open at 7:00 a.m. on Friday, Dec. 14 and 9:00 a.m. on Saturday, Dec. 15. Tickets are not required for the live telecast and it is closed captioned.

1. **FAIRWINDS Alumni Center**: 12676 Gemini Boulevard North, Orlando FL 32816
2. **Student Union**: 12715 Pegasus Drive, Orlando FL 32816

ONLINE VIEWING: The commencement exercises are available for viewing online at [oir.ucf.edu/webcast](http://oir.ucf.edu/webcast).
DEGREE REQUIREMENTS, DIPLOMAS AND TRANSCRIPTS

DEGREE REQUIREMENTS:

» All degree requirements and incomplete grades must be completed by Dec. 13.

» Incomplete grades will prevent a candidate from graduating. If this occurs, the candidate must reapply to graduate in a later semester. Grade changes must be completed one week after graduation. Graduates may direct questions to the Registrar’s Office at 407.823.3100.

» Diplomas and official transcripts are not provided until all degree requirements are certified by the college advising office and awarded by the Registrar’s Office after the commencement ceremony. Your college’s advising office will notify you of any deficiencies of degree requirements via your Knight’s email account. Contact your college advising office if you have any questions regarding your status.

DIPLOMAS:

» Bachelor’s and master’s diplomas are not distributed at the ceremony. They are mailed to graduates once grades are confirmed. Doctoral diplomas will be inside the diploma cover given to graduates during the ceremony.

» Approximately 6-10 weeks after commencement, all bachelor’s and master’s diplomas will be mailed to the address indicated on the student’s Intent to Graduate form. Diploma mailing addresses for undergraduate degrees may be changed by logging into MyUCF > Student Self Service > Personal Information > Addresses. Diploma mailing addresses for master’s degrees must be updated by contacting Graduate Studies.

» Diplomas will not be issued if the graduate’s record is on hold. The Registrar’s Office will notify students via Knights email of any outstanding holds that would prevent the mailing of transcripts or diplomas prior to the commencement ceremony. All financial obligations must be met in order to receive a diploma and official transcripts. Graduates should check MyUCF for any holds that may exist and clear up those obligations before commencement.

TRANSCRIPTS:

» Transcripts that reflect the degree earned will be available approximately 4-6 weeks after the ceremony. Graduates may submit transcript requests online at myUCF > Student Self Service > Student Center > other academics: (drop down menu) > Transcripts: Request Official. Be sure to turn off pop-up blockers. Graduates must select the “Hold for Degree” processing time option.

» Transcript payment must be made at the time of the request. There is a $10 charge per paper transcript pickup request. Secure electronic PDF transcripts can be sent to destinations with a faster delivery time for $15.

OFFICIAL ACADEMIC REGALIA

Graduates participating in the commencement ceremonies are required to wear official UCF regalia available exclusively through the UCF Bookstore. In-store cap and gown ordering will take place Sept. 17-19 at the UCF Bookstore, John T. Washington Center location. Online cap and gown ordering is available through Herff Jones at herffjones.com/college/ucf from Sept. 17 - Oct. 26. Professional dress and appropriate footwear are strongly recommended for all commencement ceremony participants.

Graduates who ordered their official academic regalia on or before Oct. 26 may pick up their regalia, reader cards, and tickets at the UCF FAIRWINDS Alumni Center from Dec. 3-7 9:00 a.m. - 6:00 p.m.

Graduates who ordered their official academic regalia on or after Oct. 27 may pick up their regalia, reader cards, and tickets at the UCF FAIRWINDS Alumni Center from Dec. 5-7. Availability of sizes for official regalia cannot be guaranteed after Oct. 26. For any questions, please call 407.823.2586.
CAP DECORATING RULES:

» Bachelor’s and master’s: The top of the cap may be decorated. The decoration must lay flat against the cap and extend no higher than the cap button in order to prevent obstructing the view of others. Language on decorated caps must be appropriate.

» Doctoral tams must be returned in original condition, or a fee will be charged.

» The university reserves the right to request that graduates change inappropriate attire before they will be allowed to participate in the commencement ceremony.

HONOR CORDS:

» All baccalaureate graduates potentially earning university honors will be notified by the Registrar’s Office. Honor cords will be available for purchase at the time of cap and gown pickup with a reader card indicating honors. Honor cords must be purchased.

» Because records for the final term are incomplete when the commencement program is printed, and final term grades may affect relative rankings and overall GPA, the notification of graduation with honors is presumptive rather than conclusive.

» Honor cords from various honor societies may be worn if they are the official designation of an officially recognized group.

» The reader card is included in the cap and gown package. Questions regarding honors eligibility should be directed to the Registrar’s Office prior to commencement at 407.823.3100.

ACADEMIC REGALIA TASSEL AND HOOD COLORS

Note: Baccalaureate degree candidates wear tassels on the right. Graduate degree candidates wear tassels on the left.

COLOR OF BACHELOR’S DEGREE TASSELS BY COLLEGE:

<table>
<thead>
<tr>
<th>College</th>
<th>Color</th>
</tr>
</thead>
<tbody>
<tr>
<td>Arts and Humanities</td>
<td>White</td>
</tr>
<tr>
<td>Business Administration</td>
<td>Drab</td>
</tr>
<tr>
<td>Community Innovation and Education</td>
<td>Royal Blue</td>
</tr>
<tr>
<td>Engineering and Computer Science</td>
<td>Orange</td>
</tr>
<tr>
<td>Health Professions and Sciences</td>
<td>Sage Green</td>
</tr>
<tr>
<td>Medicine (includes Burnett School of Biomedical Sciences)</td>
<td>Science Gold</td>
</tr>
<tr>
<td>Nursing</td>
<td>Apricot</td>
</tr>
<tr>
<td>Office of Undergraduate Studies</td>
<td>White</td>
</tr>
<tr>
<td>Optics and Photonics</td>
<td>Aqua</td>
</tr>
<tr>
<td>Rosen College of Hospitality Management</td>
<td>Pineapple</td>
</tr>
<tr>
<td>Sciences</td>
<td>Science Gold</td>
</tr>
</tbody>
</table>

COLOR OF MASTER’S DEGREE TASSELS:

<table>
<thead>
<tr>
<th>Degree</th>
<th>Color</th>
</tr>
</thead>
<tbody>
<tr>
<td>All master’s</td>
<td>Black</td>
</tr>
</tbody>
</table>
COLOR OF MASTER’S DEGREE HOODS BY COLLEGE AND MAJOR:

**Arts and Humanities: Brown**
Creative Writing
Digital Media (Visual Language and Interactive Media)
Emerging Media (Digital Media, Entrepreneurial Digital Cinema, Studio Art and the Computer)
Film
Fine Arts
Theatre

**Arts and Humanities: White**
English (Literary, Cultural, and Text Studies; Technical Communication)
History (Accelerated Graduate Program in History, Public History)
Interactive Entertainment
Rhetoric and Composition
Spanish
Teaching English to Speakers of Other Languages (TESOL)

**Arts and Humanities: Pink**
Music

**Business Administration: Drab**
Business Administration (All Majors)

**Community Innovation and Education: Navy**
Criminal Justice

**Community Innovation and Education: Light Blue**
Education

**Community Innovation and Education: Kelly Green**
Health Administration
Health Care Informatics

**Community Innovation and Education: Peacock Blue**
Non-profit Management
Public Administration
Research Administration (MRA)

**Community Innovation and Education: Blue Violet**
Urban and Regional Planning

**Engineering and Computer Science: Orange**
Engineering and Computer Science (All Majors)

**Graduate Studies: Science Gold**
Conservation Biology Professional Science
Nanotechnology Professional Science

**Graduate Studies: White**
Interdisciplinary Studies

**Health Professions and Sciences: Sage Green**
Athletic Training
Communication Sciences and Disorders
Sport and Exercise Science

**Health Professions and Sciences: Citron**
Social Work
COLOR OF MASTER’S DEGREE HOODS BY COLLEGE AND MAJOR:

Hospitality Management: Pineapple

Nursing: Apricot

Optics and Photonics: Aqua

Sciences: White
   Anthropology
   Sociology

Sciences: Science Gold
   Biology
   Chemistry
   Clinical Psychology
   Conservation Biology
   Forensic Science
   Industrial and Organizational Psychology
   Mathematical Science (Industrial Mathematics)
   Modeling and Simulation**
   Physics
   Statistical Computing (Data Mining)

Sciences: Crimson
   Communication (Interpersonal, Mass)

Sciences: Dark Blue
   Political Science

Doctoral and Education Specialist Degree Candidates: Old Gold
   Education Specialist
   Doctoral Students Ph.D., Ed.D., MD, DCJ, DNP, and DPT

COLOR OF DOCTORAL AND EDUCATION SPECIALIST DEGREE HOODS:

<table>
<thead>
<tr>
<th>Degree</th>
<th>Color</th>
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<tbody>
<tr>
<td>Ph.D.</td>
<td>Navy</td>
</tr>
<tr>
<td>Criminal Justice Ph.D. (DCJ)</td>
<td>Midnight Blue</td>
</tr>
<tr>
<td>Nursing Practice (DNP)</td>
<td>Apricot</td>
</tr>
<tr>
<td>Ed.D.</td>
<td>Light Blue</td>
</tr>
<tr>
<td>Education Specialist</td>
<td>Light Blue Stole</td>
</tr>
<tr>
<td>MD</td>
<td>Kelly Green</td>
</tr>
<tr>
<td>Physical Therapy (DPT)</td>
<td>*Teal</td>
</tr>
</tbody>
</table>

COLOR OF FACULTY TASSELS:

<table>
<thead>
<tr>
<th>Faculty (regardless of degree)</th>
<th>Color</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Old Gold</td>
</tr>
</tbody>
</table>

*Note peacock blue and teal are the same color, but have different names based on college/program preferences of those names.

**Note the major Modeling and Simulation may either be in College of Sciences or College of Engineering and Computer Science, depending on the discipline. If the major is in College of Engineering and Computer Science, the student should refer to the tassel and hood colors in that college.
TICKET INFORMATION

WHO NEEDS A TICKET?
Each guest, including children and infants, needs a ticket for admission into the CFE Arena. Graduation announcements cannot be used for admission.

Tickets must be picked up with the rented regalia package by each graduate at the Orlando or regional area campuses by the dates specified below. Tickets not picked up with the rented regalia package by the dates specified below will be given to eligible candidates desiring extra tickets through the commencement ticket lottery system.

ORLANDO CAMPUS:
Candidates must pick up tickets and rented regalia package at the UCF FAIRWINDS Alumni Center across from the CFE Arena, Dec. 3-7. Photo ID will be required at the time of pick up. For questions during the ticket pickup week, call 407.823.2586.

Doctoral candidates, Order of Pegasus graduates, and Top Honor graduates may obtain reserved seating for their guests by bringing their tickets to the Office of Presidential Events located at Millican Hall, Room 396, Dec. 3-12, 8:00 a.m. - 5:00 p.m. and Dec. 13, 8:00 a.m.-12:00 p.m. For questions about reserved seating, call 407.823.3802.

REGIONAL AREA CAMPUSES:
Candidates from the regional area campuses below should place their order for rental regalia on Sept. 17 - Oct. 26 to receive tickets inside their rental package. If candidates miss their campus’ ordering period, they will need to obtain regalia and tickets from the Orlando campus before Dec. 6. Sizes and quantities are not guaranteed.

Students from all other regional area campuses (not mentioned above) must pick up tickets with the rental package at the Orlando campus. Tickets and rental packages should be picked up at the designated location below during regular business hours Dec. 3-6.

If graduates are unable to pick up regalia packages at the designated times and locations, how do they receive their tickets?
Graduation candidates may designate a third party to sign/pick up their rented regalia package with tickets. A printed letter authorizing UCF to release the package to the third party must be provided at the time of pick up. The printed letter must include the student’s name, PID number, college or ceremony, and the student’s signature and photo identification. Doctoral, Order of Pegasus, and Top Honor graduates requesting reserved seating from Constituent Relations via third party will need a second printed copy of the authorization letter.

If a graduate misses the designated pick-up opportunities, will there be tickets available at the CFE Arena on commencement day?
Tickets are not guaranteed. If tickets are available, they will be issued on a first-come, first-served basis at the CFE Arena Box Office will-call window two hours prior to the start of each ceremony for that particular ceremony. There will be a limit per graduate based on availability.

What if a graduate has extra tickets? On the day of the ceremony, extra tickets can be turned in to the will-call ticket box office at the CFE Arena starting two hours prior to the first ceremony time.
RULES AND TIPS

» Graduation cap decorations must lay flat against the cap and extend no higher than the cap button. Moving or flashing lights are not allowed. Stagnant LED lights are permitted.

» Graduates should keep in mind that travel to the CFE Arena may take longer than expected. The procession begins 20 minutes prior to the scheduled ceremony start time. Graduates who arrive after the procession begins will not be guaranteed a seat.

» Graduates should ensure that their guests have tickets for the correct commencement ceremony.

» Graduate use of electronic devices is prohibited during the ceremony. This includes cell phones, iPads, or Go Pros. **Selfie-sticks are not permitted in the CFE Arena.**

» Graduates should wear comfortable shoes to assist with ease of crossing the stage and managing stairs, as well as standing for a long period of time. Note that temperature in the arena can be very cold during the ceremony.

» Graduates should be at the CFE Arena one hour and 30 minutes prior to their commencement ceremony. **All graduates should park in Garage D.**

» Extra tassels are available for purchase prior to the ceremony at the bookstore table in The Venue and at the Barnes & Noble at UCF near the CFE Arena. Commencement day bookstore hours are 7:00 a.m. - 6:00 p.m.

» **Graduates must stay for the duration of the commencement ceremony.**

READER CARD INFORMATION AND INSTRUCTIONS

» Reader cards for bachelor’s, master’s degree and honor graduates are available for pick up with official academic regalia and tickets. Doctoral graduates will receive their reader cards upon arrival at the CFE Arena the day of their commencement ceremony and not when they pick up their regalia and tickets.

» Bachelor’s and master’s degree graduates should remember to bring their reader card to the ceremony. Extra reader cards are available prior to the ceremony at the Registrar’s table located inside the CFE Arena.

» It is important that each graduate fill out his or her address information on the back of the reader card. This is the address that will be used to send the proofs of photos taken at the ceremony by GradImages. The address listed is not associated with the diploma mailing. See Page 7 for information related to diploma mailing.

» During individual recognition, graduates should hand their reader card to the announcer. The card is preprinted with the graduate’s college and name. If the graduate’s name is difficult to pronounce, the graduate should clearly print the phonetic pronunciation on the card.

**EXAMPLE OF READER CARD:**

```
COLLEGE OF SCIENCES
JOHAN STEPHEN CALERO
Yo'-hahn Stee'-vin Kah-ler'-o
phonetic spelling of name
```
**PROCESSIONAL, RECOGNITION, AND INSTRUCTIONS**

**GRADUATE PROCESSIONAL:**

» University staff will direct line-up activities and will be available to assist graduates before and during each commencement ceremony.

» Gentlemen are asked to remove their caps for the national anthem and the alma mater.

**INDIVIDUAL RECOGNITION:**

Throughout the ceremony, graduates will appear before family, friends, fellow graduates, and business and professional leaders from our community. Graduates should represent themselves and the university with dignity, decorum, and pride. The university reserves the right to ask anyone to leave the ceremony.

Guests should refrain from bringing items into the CFE Arena, including bottles, cans, containers, alcoholic beverages, noisemakers, air horns, laser pens, silly string, confetti, banners, signs, or posters. Please review the full list of prohibited items at [cfearena.com/general-info-faq.php](http://cfearena.com/general-info-faq.php).

**RECESSIONAL:**

Graduates will not be able to leave the ceremony early and should plan to meet their guests once the ceremony concludes. The recessional will be led by the platform party and faculty and guests will exit on the main concourse level.

**PHOTOGRAPHY AND RECORDING EQUIPMENT:**

UCF has arranged for GradImages to take professional pictures of all graduates as they cross the stage during the ceremony. After the ceremony, photographers will be available outside the arena and in front of the FAIRWINDS Alumni Center for individual and family photos. Graduates will be contacted at a later date with purchasing information, but are under no obligation to purchase photos. Guests are required to photograph or videotape from their seats only and must not obstruct the view of others.

**INFORMATION FOR INDIVIDUALS WITH DISABILITIES**

**ACCESSIBLE PARKING:**

Those with state disability parking permits may park in Garage D. The commencement parking map can be downloaded online at [http://commencement.ucf.edu/2018/fall/resources](http://commencement.ucf.edu/2018/fall/resources).

**ACCESS TO THE CFE ARENA:**

Please plan to arrive at the CFE Arena at least one hour and 30 minutes prior to each ceremony. Wear comfortable and appropriate footwear. Wheelchairs are not provided; guests must bring their own.

**ACCOMMODATIONS FOR GUESTS WITH HEARING IMPAIRMENTS:**

An American Sign Language interpreter and reserved seating will be provided at the commencement ceremony. Closed captioning is also provided on large screens near the CFE Arena stage. Assistive listening system receivers are available at Guest Relations, located on the main concourse level at the CFE Arena. Personal identification must be submitted and will be held until the receiver is returned. Contact Student Accessibility Services at 407.823.2371 to arrange reserved seating.

**ACCOMMODATIONS FOR GUESTS WITH MOBILITY IMPAIRMENTS:**

Guests should use the main entrance of the CFE Arena. An elevator is located on the west side, to the left upon entering the main door of the lobby, to access seating areas. Posted signs and university staff will direct the guest and one companion to an accessible seating section in the CFE Arena.

**ACCOMMODATIONS FOR GUESTS WITH VISION IMPAIRMENTS:**

Reserved seating will be provided at the commencement ceremony. Contact Student Accessibility Services at 407.823.2371 to arrange reserved seating.

**ACCOMMODATIONS FOR GRADUATES WITH DISABILITIES:**

Graduates who use a wheelchair, motorized scooter, service animal, walking cane, white cane, sign language interpreter, or assistive listening devices, have hearing or visual impairments, or need special accommodations should contact Student Accessibility Services at 407.823.2371 in advance to make special arrangements. For TDD/TTY calls please use the Florida Relay Service and phone 711.
INFORMATION TO SHARE WITH YOUR GUESTS

» Commencement information is available online at www.commencement.ucf.edu/2018/fall.

» CFE Arena does not allow backpacks of any kind or bags larger than 12” x 6” x 12” inside the arena. Guests who bring backpacks or large bags will be asked to return them to their car before entering the building. Travel to the CFE Arena may take longer than expected and guests should anticipate long lines and wait times, so plan to arrive approximately one hour and 30 minutes prior to the ceremony. Review the full list of prohibited items at cfearena.com/general-info-faq.php.

» Guests should be made aware that the temperature inside the CFE Arena is much cooler than outside, and they should plan to bring a jacket or sweater.

» Free parking is available in the parking garages surrounding the CFE Arena. Parking for guests with mobility impairments is available in Garage D.

» Early arrivals will have the best choice of seating. Doors open 90 minutes prior to each ceremony. Guests interested in sitting together should arrive together.

» Most guest seating is general admission. Some seating is reserved for platform party guests and doctoral families who are contacted in advance by the university.

» First aid is located in the main concourse level of the CFE Arena. Paramedics will be available on-site throughout the ceremony.

» Graduation Day Flowers will offer bouquets and leis for sale during commencement. To pre-order at a discount, please visit www.graduationdayflowers.com. Orders can be picked up at the CFE Arena before and during each ceremony, but can only be given to graduates after the ceremony. Vases are not permitted inside the CFE Arena.

» Lost and Found is located at the CFE Arena Guest Relations office on the main concourse.

CFE ARENA POLICIES

A security check will be conducted for all guests and graduates entering the arena.

» Tickets are required for admittance to the CFE Arena. Once admitted, guests are not permitted to exit and re-enter and may not access the graduate line-up, graduate processional, and graduate seating areas.

» Baby strollers and balloons are NOT permitted in seating areas but can be checked at the CFE Arena’s main lobby prior to the ceremony.

» UCF is proud to be a smoke-free campus.

IMPORTANT PHONE NUMBERS

UCF Information Center 407.823.2000
Registrar’s Office 407.823.3100
Graduates with Disabilities 407.823.2371
Florida Relay Service TDD 800.955.8771

CFE Arena 407.823.3070
Barnes & Noble at UCF 407.882.0364
University Police 407.823.5555

Master’s and Doctoral Graduates 407.823.2766
Order of Pegasus Graduates 407.823.0584
UCF Alumni 407.823.2586 or 800.330.2586

Presidential Events 407.823.3802
## HOTEL ACCOMMODATIONS

See below for a list of UCF area hotels. Reservations must be made directly with the hotel. Some hotels may offer special discounts/rates for guests attending the UCF commencement.

<table>
<thead>
<tr>
<th>Hotel Name</th>
<th>Address</th>
<th>Phone Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fairfield Inn and Suites by Marriott Orlando East/UCF</td>
<td>3420 Lake Lynda Dr. Orlando, FL 32817</td>
<td>407.270.6480</td>
</tr>
<tr>
<td>Holiday Inn Express Orlando East/UCF</td>
<td>12250 East Colonial Dr. Orlando, FL 32826</td>
<td>407.203.8585</td>
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<td>Best Western Orlando East Inn &amp; Suites</td>
<td>8750 East Colonial Dr. Orlando, FL 32817</td>
<td>407.282.3900</td>
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<td>Holiday Inn Orlando Airport</td>
<td>5750 T G Lee Blvd. Orlando, FL 32822</td>
<td>407.851.6400</td>
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<td>Comfort Suites UCF Research Park</td>
<td>12101 Challenger Pkwy. Orlando, FL 32826</td>
<td>407.737.7303</td>
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<td>Holiday Inn Orlando East</td>
<td>1724 N. Alafaya Trail Orlando, FL 32826</td>
<td>407.658.9008</td>
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<td>Courtyard by Marriott/UCF</td>
<td>12000 Collegiate Way Orlando, FL 32817</td>
<td>407.277.7676</td>
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<td>Homewood Suites by Hilton</td>
<td>3028 N. Alafaya Trail Orlando, FL 32826</td>
<td>407.282.0067</td>
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<td>Days Inn &amp; Suites UCF/Research Park</td>
<td>11639 E. Colonial Dr. Orlando, FL 32817</td>
<td>407.282.2777</td>
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<td>Hyatt Place Orlando Airport</td>
<td>5435 Forbes Pl. Orlando, FL 32812</td>
<td>407.816.7800</td>
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<td>Doubletree by Hilton Hotel Orlando East/UCF</td>
<td>12125 High Tech Ave Orlando, FL 32817</td>
<td>407.275.9000</td>
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<td>La Quinta Inn &amp; Suites/UCF</td>
<td>11805 Research Pkwy. Orlando, FL 32826</td>
<td>407.737.6075</td>
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<tr>
<td>Hampton Inn &amp; Suites UCF</td>
<td>3450 Quadrangle Blvd. Orlando, FL 32817</td>
<td>407.282.0029</td>
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<td>Residence Inn by Marriott Orlando East/UCF</td>
<td>11651 University Blvd. Orlando, FL 32817</td>
<td>407.513.9000</td>
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<td>Hilton Garden Inn Orlando East/UCF</td>
<td>1959 N. Alafaya Trail Orlando, FL 32826</td>
<td>407.992.5000</td>
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<td>Towne Place Suites by Marriott Orlando</td>
<td>11801 High Tech Ave. Orlando, FL 32817</td>
<td>407.243.6100</td>
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